

Online Training Policies

- Registration should be completed online (**Easier and Faster**). All registrants must have an individual email address. (see second page allows for other ways to register)
- Trainings are limited; so please sign up early.
- Each registrant will receive an email containing a Zoom link with pre, post and evaluations by Eventbrite once registered. This link should not be shared with others. Individuals that are not registered will not be allowed to join online trainings. Download Zoom at <https://zoom.us/download>
- Registrants should log onto the training at least 10 -15 minutes before the online training begins if being held by zoom. (if having problems contact the trainer by email or phone) This information will be in the introduction letter.
- Trainings should not be attended while working in the classroom, taking attention away from supervising young children. Teacher/Child ratio in the classroom should be maintained at all times. No Driving or at ballgames while attending trainings.
- If it is determined that participants are unable to fully participate in the training or become disruptive, participants will be removed from the training and will not receive credit.
- Participants are required to participate in discussions and activities during the training. You must have the capability to use a web camera, mute/unmute, and use the chat box throughout the training. (no exceptions)
- Participants must leave web camera on throughout the training. (no exceptions)
- To receive credit hours, participants must attend the entire training and complete all necessary surveys **within 48 hours (2 business days)**. Training certificates will be emailed within 1 week after training. Everyone must complete pre, post and evaluation for the training in order to receive a certificate. Homework must be turned in if applicable as well.
- Trainings should not be recorded and shown to other staff members at a later date.
- All trainings will begin on time and no refunds or credits will be given. If we reschedule a training; you will be notified of new training date and time or you may choose another training to attend within that fiscal year.
- Participants who arrive more **than 15 minutes late for any** training are ineligible to receive training credit.

Training Registration & Payment Process

ADVANCE PAYMENT IS REQUIRED: Check/Money Order
or Eventbrite – see below.

Option #1:

Check/Money Order Payment Steps:

Steps to Mail Payment: **PRINT CLEARLY on registration form!!! Must have valid email!**

1. Complete Registration Form. *(one per participant)*
2. Complete Payment Form. *(one per participant)*
3. Make Check/Money Order Payable to SSDC
4. Mail to: **NEW ADDRESS:**

803 West Center Street
Lexington, NC 27292

Option #2 EASIER AND FASTER – DO NOT TURN IN ANY PAPERWORK if you register through Eventbrite.
Eventbrite on line payment /Registration

Go to: <https://www.eventbrite.com/d/online/smart-start-of-davidson-county/>

YOU WILL RECEIVE AN EMAIL : Introduction Letter from the trainer.

Your zoom link, pre, post and evaluation links will be in Eventbrite; once you have registered. Be sure to put correct email. Double check your email to make sure it is correct. If the training is face to face you will still receive pre, post and evaluation in Eventbrite.

**Training Topics-Please note the some sessions are by ZOOM and some will be Face to Face
CLASSES ARE LIMITED – SIGN UP EARLY!!**

The Intentional Teacher – Do you want to become an intentional teacher? Come learn how to select materials that reflect children’s interest, skills and cultures to enhance your learning environment. We will discover how to be spontaneous in those teachable moments and become more attentive to the children’s needs. **Gina Collins, 5 Hours or .5 CEU’s Face to Face Training**

ITS SIDS -Meets DCDEE safe sleep training for teachers and/or administrators while working with infants. Participants will learn about best practices and receive information how to create a safe sleep policy, how to use waivers, hear updated research about SIDS, and local health and safety resources as well as learn what to do if you come upon an unresponsive infant and how to conduct drills.
Chunda Teal or Sherry Brannon 2 Hours Zoom Training

Emergency Preparedness & Response in EC Setting - The Emergency Preparedness and Response (EPR) in Child Care Training provides early educators with information and tools to prepare for many types of emergencies. The EPR in Child Care Training addresses new NC Child Care Rules on emergency preparedness, current best practice recommendations, and guidance on completing the online EPR Plan. The EPR Plan template can be found on the North Carolina Emergency Management website.
Alanna Hege 2.5 Hours Zoom Training

Beyond Open and Closed Questions – with one hour homework. To help gain a deeper understanding of children’s language development and its relationship to their thinking, to learn more ways to encourage conversation and support children’s vocabulary development, acquire strategies for developing children’s listening and speaking skills throughout the day and examine ways to promote children’s language and thinking through good literature. Meets the Literacy Requirement for NCPK Teachers
Chunda Teal 5 Hours or .5 CEUS Face to Face Training

Toxic Stress – Come learn how you can be the Stress buster in a child’s life. We will learn about brain development ACES, and ways to counter act the toxic stress. You will be end up a Stress Buster Teacher and you will provide protection, structure, comfort and coaching to the child. **Gina Collins, 2 Hours Zoom Training**

Find the Balance: Come in Stressed, Come out Revitalized

This class is all about YOU! WE have researched the newest and the tried and true strategies for dealing with stress and anxiety and can’t wait to share them with you. You will be sure to learn some strategies to achieve peace and less stress!! Don’t miss this one.
Vicki West, 2 Hours Zoom Training

Playground Safety Outdoor play encourages movement and physical activity that is stimulating for children’s development and learning. The Playground safety training addresses playground safety hazards, playground supervision, maintenance, general upkeep of the outdoor area, and age and developmentally appropriate playground equipment. This training offers a practical and educational interpretation of the North Carolina Child Care Commission’s playground safety rules and how to conduct a playground audit. Complete an inspection of your playground! Come learn how to make your playground safe for children. **(must attend both sessions to receive certificate) Vicki West 4 Hours Zoom Training**

Fire Safety – On Demand Anytime Through October 15, 2022

Click on link to register: <https://www.eventbrite.com/e/371443285867> If clicking on the link does not work; copy and paste the link in your browser.

CPR/FA Cost \$35 Please call Kennie to register 336-479-6739

Instructions: Advance payment is required. You may register online at <https://www.eventbrite.com/d/online/smart-start-of-davidson-county/> . **Checks or Money order; please make payable to SSDC. (NO CASH) or use link above to register.** If completing paper form; please attach your payment with registration pages 3 & 4; make sure it has your name on it. If your money is received after a workshop is full or if a workshop is cancelled you will be informed by phone or email; the rescheduled date will be given to you or you may choose another workshop. Smart Start of Davidson County **is not** responsible for registration forms or fees lost in the mail or not delivered on time. **Please remember your workshop location and time. Confirmations will not be sent.** If you register and do not attend **no refund or credit** will be given. You will not be able to switch classes. Trainings fill up fast; so please turn in registration as soon as possible. All of your information will be in the **Eventbrite email that you need. Ex: link to training, pre, post and evaluation.**
Complete one form per participant (complete the entire form / PRINT CLEARLY) if not using Eventbrite.com link from above.

**PLEASE RETURN REGISTRATION FORM by mail or drop off at the Smart Start Office.
 Please complete in full pages 3 & 4 and return with payment.
 803 West Center Street
 Lexington NC 27292**

First Name: (use real/biological name) not nickname		Last Name:		Phone# with Area Code: () -							
<input type="checkbox"/> Male <input type="checkbox"/> Female		Race: <input type="checkbox"/> African American <input type="checkbox"/> Asian <input type="checkbox"/> Caucasian <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Native American <input type="checkbox"/> Multiracial <input type="checkbox"/> Other _____		Primary Language: Age:							
Address:											
Email Address: PLEASE PRINT CLEARLY!!! You will be emailed a link to the zoom training.			Specify <i>number</i> of children in each age group that you work with:								
I am employed at:			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Birth-2yrs</td> <td style="width: 33%;">3yrs – 5yrs</td> <td style="width: 33%;">5yrs – 12yrs</td> </tr> <tr> <td style="text-align: center;">#</td> <td style="text-align: center;">#</td> <td style="text-align: center;">#</td> </tr> </table>	Birth-2yrs	3yrs – 5yrs	5yrs – 12yrs	#	#	#	Schoolage	
Birth-2yrs	3yrs – 5yrs	5yrs – 12yrs									
#	#	#									
I work with: <input type="checkbox"/> Infants <input type="checkbox"/> Toddlers <input type="checkbox"/> 2's <input type="checkbox"/> 3's <input type="checkbox"/> 4's <input type="checkbox"/> SA Group (mark X for age group you work with)			* Directors or Floaters do not complete								
County in which I am employed:				Facility Star Rating:							
Position Held: <input type="checkbox"/> Administrator <input type="checkbox"/> Asst. Administrator <input type="checkbox"/> Lead Teacher <input type="checkbox"/> Asst. Teacher <input type="checkbox"/> Floater <input type="checkbox"/> FCCH <input type="checkbox"/> Program Coordinator (Sch. Age) <input type="checkbox"/> Group Leader (Sch. Age) <input type="checkbox"/> Sub <input type="checkbox"/> Other: Please Specify: _____				<input type="checkbox"/> Unlicensed <input type="checkbox"/> GS-110 <input type="checkbox"/> 1 Star <input type="checkbox"/> 2 Star <input type="checkbox"/> 3 Star <input type="checkbox"/> 4 Star <input type="checkbox"/> 5 Star							

Return Page 3 & 4 together when registering for a training; if not registering through eventbrite.com

Complete one form per participant (Print Clearly)
Check or Money Order
Page 4 PRINT CLEARLY

First Name:	Last Name:		
Training Title	Date of Training/Time/Location	Select Training (X)	Cost \$\$
The Intentional Teacher (must attend both sessions to receive certificate) with 1 hour homework. .5 CEU's or 5 hrs	Date: 7/21 & 7/28, 2022 Time: 6:30-8:30PM Location: First Lutheran Church 320 S. State Street, Lex NC	<input type="checkbox"/>	\$10.00 must attend both sessions to receive certificate)
Beyond Open and Closed Questions – with one hour homework. Meets the Literacy Requirement for NCPK Teachers .5 CEU's or 5 hrs	Date: 8/9 & 8/11, 2022 Time: 6:30-8:30 PM Location: First Lutheran Church 320 S. State Street, Lex NC	<input type="checkbox"/>	\$10.00 must attend both sessions to receive certificate)
ITS SIDS – Choose which training you want to attend /Choose only ONE. 2hrs	Dates: 8/25/2022 9/20/2022 10/11/22 Time: 6:30-8:30PM Location: ZOOM	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	\$5.00 Choose ONE training you want to attend
Playground Safety 4 hours (must attend both sessions to receive certificate)	Date: 9/13 & 9/15, 2022 Time: 6:30-8:30PM Location: ZOOM	<input type="checkbox"/>	\$10.00 (must attend both sessions to receive certificate)
EPR-Emergency Preparedness and Response 2.5 Hours	Date: 9/22/2022 Time: 6:30-9:00PM Location: ZOOM	<input type="checkbox"/>	\$10.00 (notice the time)
Toxic Stress 2 hrs	Date: 10/18/22 Time: 6:30-8:30PM Location: ZOOM	<input type="checkbox"/>	\$5.00
Find the Balance: Come in Stressed, Come out Revitalized 2 hrs	Date: 10/25/2022 Time: 6:30-8:30PM Location: ZOOM	<input type="checkbox"/>	\$5.00
Fire Safety (July – October 2022) on Demand 1 hr	Your Choice On Demand through October 15, 2022 Location: Video Link	<input type="checkbox"/>	\$5.00 Click on Link to register:
CPR/FA \$35 Contact Kennie to Register at 336-479-6739		DO NOT SEND MONEY TO SSDC	\$35 Contact Kennie to Register at 336-479-6739
		GRAND TOTAL	\$
Eventbrite will send you the zoom link, pre, post and evaluation so please use correct email. Must complete paperwork within 48 hours of the training.		Payment Method <input type="checkbox"/>	Mail Check or Money Order to SSDC

For Office Use Only:

Date Received: _____

Check# _____ ***MO*** _____ ***Receipt#*** _____ ***Date:*** _____

***Smart Start of Davidson County
803 West Center Street Lexington, NC 27292
Phone: 336-249-6688***