

# Smart Start of Davidson County

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306 East US Highway 64 ♦ Lexington, NC 27292 ♦ Phone (336) 249-6688 ♦ Fax (336) 249-6687

May 3, 2019

Dear Parent/Guardian:



Please find instructions below for how to complete your parent training requirement for the 2018-2019 program year. Families were notified of this requirement at orientation when they first came on the program and again by letter on October 3, 2018.

**The deadline to complete your parent training is Friday, May 31, 2019.**

**Failure to submit your training certificate and evaluation by the May 31<sup>st</sup> deadline will result in termination from the program with the last date of payment to your Scholarship provider on Monday, June 17, 2019.**

You are only required to complete one parent training per fiscal year. Please complete your training on your own or call to make an appointment to use a computer at the Smart Start office.

At this time, all of the trainings that we have on the Smart Start website are linked to the Texas A&M website. However, please be aware that the Texas A&M website will be updated soon and may be shut down at some point in May. In the event that the Texas A&M website becomes unavailable, we have selected three additional parent trainings for you to choose from. These new trainings are from the Center for Resilient Children website.

## **How to Complete Parent Trainings from the Texas A&M Website**

Please see the Texas A&M homepage at <http://infanttoddler.tamu.edu/index.php> to make sure the website will be up and running when you plan to take your training. The maintenance dates listed on their homepage have changed several times so it would be a good idea to complete your training as soon as possible after you check the dates to make sure the website will be available when you need it.

If you choose a training from the Texas A&M website, please proceed as follows...

- Pull up our website: [www.partnershipforchildren.org](http://www.partnershipforchildren.org)
- **From a Smartphone:** On our home page, please go to the menu & click on: Calendar
- **From a desktop or laptop computer:** At the top of our home page, click on: Calendar
- Click on: Training for Parents
- Scroll down to the class offerings and click on the title of the class that you would like to take. You are only required to take one class per fiscal year.
- Below the course title, click the parent training evaluation link, print, & fill out the evaluation form.
- After you complete the class, please screen shot your certificate of completion & take a picture of your completed parent training evaluation.

- Please email the following items to [julias@partnershipforchildren.org](mailto:julias@partnershipforchildren.org).
  - The screenshot of your parent training certificate
  - The photo of your completed parent training evaluation form
- If you prefer, training certificates and evaluations can be faxed to 336-249-6687 or dropped off in person at the Smart Start office.

### **How to Complete Parent Trainings from the Center for Resilient Children Website**

Smart Start has approved three trainings from the Center for Resilient Children website as a backup in case the Texas A&M website is out of service at some point in May due to the maintenance issues described above.

Links to these three trainings and their corresponding quiz/evaluation form should be available on the Smart Start website by **Monday, 5/6/19**. Please follow the steps below to access these trainings once they have been added to the Smart Start website.

- Please go to [www.partnershipforchildren.org](http://www.partnershipforchildren.org)--Calendar—Training for Parents.
- Click on one of the approved trainings: Bringing Families on the Resilience-Building Journey, **OR** Strategies: Supporting Young Children Who Use Challenging Behavior, **OR** FLIP IT! Transforming Challenging Behavior.
- Print and fill out the quiz/evaluation form for the training you chose. **Please note that each of the Center for Resilient Children trainings has its own specific quiz/evaluation form.**
- Please email the completed quiz/evaluation form to [julias@partnershipforchildren.org](mailto:julias@partnershipforchildren.org).
- If you prefer, the quiz/evaluation form can be faxed or dropped off in person at the Smart Start office.

If you wish to take one of these trainings before they have been posted on the Smart Start website, please follow the steps below.

- Pull up the Center for Resilient Children website at:  
<https://centerforresilientchildren.org/home/webinars/>
- Scroll down to the green bar labeled “Webinars On Demand.”
- Click one of the approved trainings: Bringing Families on the Resilience-Building Journey, **OR** Strategies: Supporting Young Children Who Use Challenging Behavior, **OR** FLIP IT! Transforming Challenging Behavior.
- Complete the quiz/evaluation form that corresponds to the training you took. Please contact the Smart Start office for a copy of this form.
- Finally, please email the completed quiz/evaluation form to [julias@partnershipforchildren.org](mailto:julias@partnershipforchildren.org).
- If you prefer, the quiz/evaluation form can be faxed or dropped off in person at the Smart Start office.

Thank you for your prompt attention to this matter.

Sincerely,

SSDC Child Care Scholarship Program Staff